



PERRY COUNTY BOARD OF EDUCATION
315 Park Avenue
Hazard, Kentucky 41701

CUSTODIAL SUPPLIES BID
GENERAL INFORMATION & BID INSTRUCTIONS
(PLEASES READ CAREFULLY)

The Perry County Board of Education (herein after called The Board of Education) will receive sealed bids for the item(s) listed herein. You are invited to submit a sealed bid, subject to the terms and conditions of this invitation to bid. Please read the instructions and specifications carefully. Failure to comply with these instructions may disqualify your bid.

Bids must be mailed or delivered to Perry County Board of Education, 315 Park Avenue, Hazard, Kentucky 41701 in a sealed envelope marked "CUSTODIAL SUPPLIES" in the lower left hand corner. The name and address of the vendor shall appear in the upper left hand corner of the sealed envelope.

Copies of this invitation to bid may be obtained at the Central Office at the above address between 8:00 a.m. and 4:00 p.m. Monday through Friday, prior to the time and date specified for bid opening. A copy will also be available on the Perry County Schools district website at www.perry.kyschools.us

PERIOD OF CONTRACT:

The period of the contract will extend from July 1, 2020 or 1st day of month following Board approval (whichever is later) through June 30, 2021.

TIME OF BID OPENING:

Bids will be opened at 10:00 a.m., April 15 2020 or as soon thereafter as the business of the board of education permits. All bids must be received by 10:00 a.m., April 15 2020 and none will be considered thereafter.

The Board of Education cannot assume responsibility for any delay as a result of failure of the mail to deliver bids on time. We do not accept FAX and email bids.

LOCATION OF BID OPENING:

Bids will be opened and read aloud at the Perry County Board of Education, 315 Park Avenue Hazard, Kentucky 41701. You are invited to be present at the bid opening.

BID AWARD:

Contract(s) may be awarded to the lowest and/or best evaluated bidder(s) meeting all specifications and conditions, and subject to all other provisions of this invitation to bid, on a per item basis, on a group basis, or on a total basis, whichever is deemed to be in the best interest of the Board of Education.

ACCEPTANCE OF BIDS

The Board of Education reserves the right to accept any bid, to reject any or all bids, to waive any irregularities or informalities in bids received where such acceptance, rejection or waiver is considered to be in its best interest. The Board of Education also reserves the right to reject any bid where evidence or information submitted by the bidder does not provide satisfactory proof that the bidder is qualified to carry out the details of the contract.

BID DOCUMENTS

Bid forms are provided with this "Invitation to Bid". All proposals must be submitted on the "General Information & Bid Form".

SPECIFICATIONS

Specifications are attached and are a part of this proposal. All materials or services furnished must be in conformity with the specifications and will be subject to inspection and approval of the Purchasing Agent after delivery. The right is reserved to reject and return at the risk and expense of the supplier, any item that may be defective or fail to comply with these specifications.

It is important that each person submitting a bid follow carefully the specifications detailed herewith. The bidder is instructed to complete all blanks and spaces where information concerning any item is requested. Only items meeting the requirements are to be quoted on the regular bid form.

The Board of Education reserves the right to waive compliance of any material or services with any particular specification where such waiver is considered to be in its best interest, including but not limited to cases where such waiver is necessary due to technical errors or inconsistencies in the preparation of such specifications.

MODEL PROCUREMENT REGULATIONS

The Model Procurement Regulations as adopted by the Board of Education shall be deemed incorporated by reference in these specifications as though fully quoted herein. In the event of any conflict between this invitation to bid and the Model Procurement Regulations, the Regulations shall control.

PERFORMANCE BOND

The Board of Education reserves the right to determine the ability of any bidder to perform the work, and any bidder shall, upon request, furnish such information as may be necessary to determine such ability, including performance bond, if requested. The successful vendor(s) shall not be required to provide a performance bond equal to the aggregate total of their bid award for this contract.

EXCUSE FOR NON-PERFORMANCE

The successful vendor(s) shall be excused from performing there-under during the time and to the extent that they are prevented from obtaining, delivering or performing in the customary way because of fire, strike, partial or total interruption of, loss or shortage of transportation facilities, lockout, commandeering of raw materials, products, plants or facilities by the government when satisfactory evidence thereof is presented to the other party, providing it is satisfactorily established that the non-performance is not due to the fault of negligence of the party not performing.

PENALTIES

In case of default by the vendor, The Board of Education may procure the articles or services from other sources and may deduct from any unpaid balance due the vendor the amount of the excess cost so paid, and the price paid shall be considered the prevailing market price at the time such purchase is made.

TAXES

The Federal Excise Tax and Kentucky Sales and Use Tax are not to be imposed at the Board of Education will furnish the successful bidder with proper tax exemption certificates upon request.

PRODUCT EVALUATION

Items will be disqualified that do not meet specifications or the accepted equal. If a product is purchased and it is later established that said product fails to comply with these specifications and conditions, the item will be rejected and returned to the supplier at the supplier's expense. No item shall be considered satisfactory that does not conform to our usual accepted methods, use, application, storage, handling and delivery. The decision concerning the satisfactory use and performance of any item on this bid shall be that of the Educational and Business Staff of the Board of Education.

BRAND NAMES

The brand or trade name, manufacturer's name, and/or catalog number must be given in the column provided. If bidder fails to indicate brand or trade name, where requested, the item & bid may be disqualified.

NON-DISCRIMINATION

During the performance of this Contract, the Seller agrees as follows:

(1) The Seller shall not discriminate against any employee, applicant, or subcontractor because of age, color, creed, handicap condition, marital or parental status, national origin, race, sex, veteran status, or political opinion or affiliation. The Seller shall take affirmative action to ensure that applicants are employed without regard to their age, color, creed, handicap condition, marital or parental status, national origin, race, sex, veteran status, or political opinion or affiliation. Such action shall include, although not limited to, the following: Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Seller agrees to post in conspicuous places notices setting forth the provisions of the Equal Opportunity clause.

(2) The Seller shall in all solicitations and/or advertisements for employees placed by or on behalf of the Seller, state that all qualified applications shall receive consideration for employment without regard to age, color, creed, handicap condition, marital or parental status, national origin, race, sex, veteran status, or political opinion or affiliation.

(3) The Seller shall cause any subcontractor engaged to perform any services required by this Contract to include this Equal Opportunity clause in all solicitations, advertisements and employment practices it shall perform.

DELIVERY

The Contractor agrees to furnish and deliver the items within the terms of the contract as the Purchasing Agent may prescribe.

All costs for delivery, including drayage and freight, and for the packaging of said articles are to be borne by the bidder, and must be included in your bid prices.

If during the period of the contract it is necessary that the Purchasing Agent place toll or long distance telephone calls in connection therewith (for complaints, adjustments, shortages, failures to deliver, etc.) it is understood that the vendor will bear the charge or expense for all such calls.

SAMPLES AND/OR DESCRIPTIVE LITERATURE

Samples may be required to assist in making decisions for awarding of contracts. The samples must be furnished within 7 business days of request date. Failure to furnish requested samples within this time frame may disqualify bid.

Samples shall be representative of items on which the bid is submitted and will be checked as deemed necessary by the Board of Education for compliance with specifications outlined herein. Samples are to be properly marked for identification and they must indicate the supplier's name and the corresponding item number as shown in the specifications and bid form. Samples are to be mailed or delivered to Courtney Patula, Perry County Board of Education, 315 Park Avenue, Hazard, Kentucky 41701.

If samples are required, and they are not claimed by April 15 2020 samples will become the property of the Board of Education.

All samples are to be furnished without cost to the Board of Education with the right reserved to mutilate, consume, or destroy such samples if considered necessary for testing purposes.

NOTE: DESCRIPTIVE LITERATURE MUST BE ATTACHED TO YOUR BID IF YOU ARE NOT BIDDING THE BRAND INDICATED ON THE BID FORM.

K.O.S.H.A. STANDARDS AND HAZARD COMMUNICATION STANDARD 1910.1200

If applicable, all materials and services must meet or exceed K.O.S.H.A. (Kentucky Occupational & Safety Health Act) Standards, and must comply with the Hazard Communications Standard 1910.1200 of the Occupational Safety & Health Administration.

BIDS

Businesses that fail to respond to invitations for bid or notices of availability on two (2) consecutive procurements of similar items may be removed from the applicable bidder mailing list.

The Board of Education meetings are normally held on the third Tuesday of each month. Bidders are requested not to call the Central Office for a tabulation of the bids.

Any bids received after scheduled time of opening will be returned unopened to the bidder.

Each bid must be in a separate sealed envelope with the bid name appearing in the lower left hand corner of the envelope.

No bid can be corrected or altered or signed after being opened. The Board of Education shall not be responsible for errors or omissions on the part of bidders in making up their bids. Any bids received unsigned shall be rejected.

All regular bids must be submitted in accordance with specifications on the bid form supplied with this invitation. The submission of a bid on the bid form certifies that the product meets any and all specifications, except as noted on such form.

For any clarification relative to this bid, contact Perry County Board of Education, 315 Park Avenue, Hazard, Kentucky 41701. Telephone (606) 439- 5813.

PRICES AND/OR PERCENTAGE OF DISCOUNTS

All prices and/or percentage of discounts quoted by the various bidders must be firm for a maximum period of sixty (60) days to allow acceptance by the Board of Education. If awarded the contract, the prices and/or percentage of discounts will then be firm for the time period indicated under "Period of Contract".

All prices and quotations must be in ink or typewritten. No pencil figures will be permitted. Mistakes are to be crossed out and corrections inserted adjacent thereto and initialed by person signing the bid. Also, corrections made with correction tape or fluid are to be initialed.

Quote on each item separately. Prices must be stated in units specified herein.

Bids that have clerical errors or irregularities are subject to correction only with concurrence with the Purchasing Agent. Unit prices should be listed, extended, and totaled.

Should errors exist in the extended price, the unit price will prevail.

OR EQUAL CLAUSE

Whenever, in any of the contract documents, an article, materials or equipment is described by use of a proprietary product or by using the name of a manufacturer or vendor, the term "or approved equal", if not inserted, is implied.

The use of a specific article or manufacturer's name shall be construed as indicating the type of equipment, design, general construction, quality and finish. Such use shall not be construed as limiting or excluding any manufacturer's product of comparable quality, design and efficiency.

PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES AND KICKBACKS

ANY EMPLOYEE OR ANY OFFICIAL OF THE BOARD OF EDUCATION OF PERRY COUNTY, KENTUCKY, ELECTIVE OR APPOINTIVE, WHO SHALL TAKE, RECEIVE, OR OFFER TO TAKE OR RECEIVE, EITHER DIRECTLY OR INDIRECTLY, ANY REBATE, PERCENTAGE OF CONTRACT, MONEY, OR OTHER THINGS OF VALUE, AS AN INDUCEMENT OR INTENDED INDUCEMENT, IN THE PROCUREMENT OF BUSINESS, OR THE GIVING OF BUSINESS, FOR OR TO, OR FROM, ANY PERSON, PARTNERSHIP, FIRM OR CORPORATION, OFFERING, BIDDING FOR, OR IN OPEN MARKET SEEKING TO MAKE SALES TO THE BOARD OF EDUCATION OF PERRY COUNTY, KENTUCKY SHALL BE DEEMED GUILTY OF A FELONY AND UPON CONVICTION SUCH PERSON OR PERSONS SHALL BE PUNISHED BY A FINE NOT TO EXCEED FIVE THOUSAND (\$5,000) OR BY IMPRISONMENT IN THE PENITENTIARY FOR NOT LESS THAN ONE (1) YEAR NOR MORE THAN TEN (10) YEARS, OR BOTH SO FINED AND IMPRISONED IN THE DISCRETION OF THE JURY.

EVERY PERSON, FIRM, OR CORPORATION OFFERING TO MAKE, OR PAY, OR GIVE, ANY REBATE, PERCENTAGE OF CONTRACT, MONEY OR ANY OTHER THING OF VALUE, AS AN INDUCEMENT, OR INTENDED INDUCEMENT, IN THE PROCUREMENT OF BUSINESS, OR THE GIVING OF BUSINESS, TO ANY EMPLOYEE OR TO ANY OFFICIAL OF THE BOARD OF EDUCATION OF PERRY COUNTY, KENTUCKY, ELECTIVE OR APPOINTIVE, IN HIS EFFORTS TO BID FOR, OR OFFER FOR SALE, OR TO SEEK IN THE OPEN MARKET, SHALL BE DEEMED GUILTY OF A FELONY AND SHALL BE PUNISHED BY A FINE NOT TO EXCEED FIVE THOUSAND DOLLARS (\$5,000) OR BY IMPRISONMENT IN THE PENITENTIARY FOR NOT

LESS THAN ONE (1) YEAR NOR MORE THAN TEN (10) YEARS, OR BOTH SO FINED AND IMPRISONED IN THE DISCRETION OF THE JURY.

NOTE: IT IS A MISDEMEANOR NOT TO HAVE THIS PROHIBITION ON EVERY SOLICITATION OR CONTRACT DOCUMENT. THE PENALTY IS A \$5,000 FINE OR ONE (1) YEAR IMPRISONMENT OR BOTH ON CONVICTION.

NAME OF COMPANY: _____

ADDRESS: _____

AUTHORIZED SIGNATURE: _____

(PRINTED OR TYPED NAME): _____

OFFICIAL TITLE: _____

TELEPHONE NUMBER: () _____ - _____

FAX NUMBER () _____ - _____

DATE: _____

PERRY COUNTY SCHOOLS CUSTODIAL SUPPLIES	
NAME	PRICE
ITEM DESCRIPTION	
PLASTIC ANGLE BROOMS Janitorial (Must Show Sample)	
STRAW CORN BROOMS Janitorial/Warehouse (Must Show Sample)	
PUSH BROOM HANDLES Wood With Metal Tip (60") (Must Show Sample)	
DUST MOP HANDLES (60 Inch) Wood Handle With Metal Clamp (Must Show Sample)	
WET MOP HANDLES (60 inch) Wood Handle With Metal Clamp (Must Show Sample)	
24" DUST MOP FRAME SWIVEL HEAD GOOD QUALITY- 3" WIDTH - (Must Show Sample)	
48" DUST MOP FRAME SWIVEL HEAD GOOD QUALITY -3" WIDTH - (Must Show Sample)	
72" DUST MOP FRAME SWIVEL HEAD GOOD QUALITY -3" WIDTH - Must Show Sample)	
ANTIBACTERIAL HAND SOAP (27 Oz.) (Vendors Supply Dispensers At No Cost To Perry County Schools)	
FURNITURE POLISH 12.5 Oz. Can (Pledge or Approved Equal)	
HANGING BOWL BLOCKS Box of 12(3Oz.)	
PUSH BROOMS, GOOD QUALITY Soft Bristle For Floors (18") (Must Show Sample)	
PUSH BROOMS, GOOD QUALITY Plastic Stiff Bristle (1 8") (Must Show Sample}	
PUSH BROOMS, GOOD QUALITY Soft Bristle For Floors (24") (Must Show Sample)	
PUSH BROOMS, GOOD QUALITY Plastic Stiff Bristle (24") (Must Show Sample)	
PLASTIC COMMODE BRUSH, GOOD QUALITY Bristle Wire Reinforced (Must Show Sample)	

UTILITY SCRUB BRUSH (PLASTIC) (Must Show Sample)	
INSTITUTIONAL CLEANSER 21 OUNCE (Comet, Babo, Ajax, Or SSS)	
STAINLESS STEEL CLEANER 1 8 .OZ. AEROSOL CANS (Price Per Case Of 1 2)	
AEROSOL BASEBOARD STRIPPER 23 Oz.	
CONCENTRATED FLOOR CLEANER - Hardwood Floor Cleaner - (Case Of 36 - 4 Oz. Packs)	
VOMIT DEODORIZER SORB-IT	
DISINFECTANT/DEODORANT HOSPITAL SPRAY (Ex. Spray Pack Or Approved Equal) 16.5 Oz. Cans	
DISPOSABLE GLOVES - BOX OF 100 GLOVES Non Sterile, Latex-Large (Must Show Sample)	
CHEWING GUM REMOVER 7 02. Can	
BASEBOARD CLEANING TOOL Doodlebug Pad (Must Show Sample)	
BASEBOARD CLEANING TOOL - (No Handle) Doodlebug Frame (Must Show Sample)	
COTTON BOWL MOPS Good Quality (Must Show Sample)	
DEODORANT URINAL BLOCKS (GOOD QUALITY) (Box Of 12 - 4 Oz.) (Must Show Sample)	
DEODORANT URINAL SCREENS Individually Wrapped (Box Of 12) (Must Show Sample)	
SPRAY BOTTLE & TRIGGER PLASTIC 24 OZ. (Must Show Sample)	
SANITARY NAPKINS Dispenser	
SANITARY NAPKINS Bags	
GARBAGE CAN - FLAT LID - 44 GALLON (Must Show Sample)	
17" WHITE BUFFING PADS (5 -Per Box)	
17" 3 - M BLACK STRIPPING PADS (5 -Per Box)	
19" 3- M BLACK STRIPPING PADS (5 -Per Box)	
20" BLUE SCRUBBING PADS (5 -Per Box)	
20" RED BUFFING PADS (5 -Per Box)	
24' 3 - M WHITE SCRUBBING PADS (5 -Per Box)	
27" 3 - M WHITE BUFFING PADS (5 -Per Box)	
ODOR ELIMINATOR United Sunshine Liqui-Zyme or Approved Equal	

CLEANER DESCALER	
YELLOW WET FLOOR SIGNS Rubbermaid or Approved Equal	
WINDOW CLEANER 1 Case of 4	
HAND SANITIZER	
DUST PAN Small Plastic	
LOBBY DUST PAN With Handle (Must Show Sample)	
WINDOW CLEANER Ready To Use (1 Gallon)	
16 OZ. COTTON WET MOP REFILLS - CLAMP ON (Individual Vacuum Pack) (Must Show Sample)	
16 OZ. RAYON WET MOP REFILLS - CLAMP ON (Individual Vacuum Pack) (Must Show Sample)	
24 OZ. RAYON WET MOP REFILLS - CLAMP ON (Individual Vacuum Pack) (Must Show Sample)	
24" DUST MOP REFILLS - GOOD QUALITY 3" WIDTH (Must Show Sample)	
:48" DUST MOP REFILLS - GOOD QUALITY 3" WIDTH (Must Show Sample)	
72" DUST MOP REFILLS- GOOD QUALITY 3" WIDTH (Must Show Sample)	
SMALL (ROLL) CLEAR GARBAGE BAGS (20/30 Gal.Size)13 microns or more(Must Specify micron size with price)	
LARGE GARBAGE BAGS- 1 -5 Mill (55 Gal. Size) (Must Show Sample)	
BROWN TOUCHLESS PAPER TOWELS (800' per roll) 6 rolls per case Must specify size of paper with price. (Must Remove and Install Dispensers At No Cost To Perry County Schools)	
Spray Buff	
CLOROX (6 - 96 OZ. BOTTLES) PER CASE OF 6	
NO RINSE CLEANER 36 OZ.(Extra Strenght)	
TOILET TISSUE PAPER 4"X4.5" 20% RECYCLED PAPER 20% Post Consumer (Must Remove And Install Dispensers At No Cost To Perry County Schools)	

2-Ply BATHROOM TISSUE PAPER (36 rolls percase)Must Specify Sheet Size and Sheets Per Roll with Price(Must Remove and Install Dispensers At No Cost to Perry County Schools	
RESTROOM CLEANER NON-ACID (1 QT.)	
DISINFECTANT FLOOR CLEANER 5 Gallon Container	
NO RINSE NEURTAL FLOOR CLEANER - 5 Gallon Container	
DUST MOP TREATMENT Aerosol (23 Oz.)	
NEUTRAL SYNTHETIC FLOOR CLEANER 5 Gallon Container	
FLOOR SEALER 5 Gallon Container	
FLOOR STRIPPER, COMPLETE LINE (Wax remover) - 5 Gallon Container	
FLOOR STRIPPER, COMPLETE LINE (Sealer removal) - 5 Gallon Container	
FLOOR WAX, COMPLETE LINE - 5 Gallon Container	
MOP BUCKET/SIDE PRESSURE WRINGER COMBO Rubbermaid Or Approved Equal (Must Show Sample)	
MOP BUCKET/DOWN PRESSURE WRINGER COMBO Rubbermaid Or Approved Equal (Must Show Sample)	
WASTE BASKET Rubbermaid Classroom Size (Must Show Sample)	
GARBAGE CAN - 55 GALLON (Must Show Sample)	
GARBAGE CAN - 44 GALLON (Must Show Sample)	
PLASTIC COLD CUPS (CASE) (50oz)	
GARBAGE CAN - DOME LID - 55 GALLON (Must Show Sample)	
GARBAGE CAN - DOME LID - 44 GALLON (Must Show Sample)	
GARBAGE CAN - FLAT LID - 55 GALLON (Must Show Sample}	

COMPANY _____

SIGNATURE _____

PRINT NAME _____

DATE _____

PHONE NUMBER _____